

VMCU Team Managers Guide

Pre – competition

- Association to ensure all players are registered to play in VMCU competition
- Ascertain any known medical conditions or allergies for each player
- Ensure all officials, players and parents are aware of Codes of Conduct (Rule 4)

Pre- Match Good Practice

- Check MyCricket fixture to ensure match/ground details have not changed
- Liaise with opposition contact one day prior to game to ensure all match details
- Ensure all coaches have a copy of the VMCU Carnival Handbook with them at matches

Pre-Match ground inspection

- Walk around ground ensure all areas are safe (look for glass, holes etc) cone off any unsafe areas
- If required for Insurance purposes (Rule 9.3), complete and sign any required Ground Assessment paperwork
- No Parking on grounds (keep to designated parking areas)

Home Game Set Up

- Access to clubrooms (liaise with home club via Association and other rep grade coach if sharing ground)
- Ensure crease and safety zones marked (paint or cloth tape for 18m crease lines)
- Boundary Markers, supply stumps for umpires
- Ensure a medical kit is available (Rule 8.3)

Lunch Roster – Supplied for Both Teams (home Games Only)

Lunch Items (avoid supplying foodstuffs containing nuts, a common allergen)	Food Options (consider need for Oven or fridge)	Names (list who is supplying what)
Sandwiches/Rolls	Vegetarian, General	
Savoury (May Need Oven/ microwave)	Pies/Sausage Rolls/Spring Rolls	
Cakes	Various	
Fruit	Melons/Grapes/Strawberries/etc	
Drinks (cups)	Container for both teams drinks breaks	

Scorer's roster

Session (Cross check scores regularly)	Name
First session	
Second Session	

End of Match Clean-up

- Ensure all equipment is put away
- Ensure all rubbish has been cleaned and rooms are tidy
- Check that rooms are secure

Match Scores

- MyCricket – Add in all scores by 7pm (Login supplied by Association)
- Complete Umpires MVP assessments online (using Captains report tab)

Live Scoring MyCricket App

- Teams are encouraged to use the MyCricket Live Scoring App (ensure battery backup is available)
- One team must use a hard copy score book (photo of completed score sheets to be shared at end of game after umpire confirmation of scores)
- Teams must still confirm match results online

Match Reports

- Umpires Assessment MyCricket Report via match options – both teams to complete
- Umpires Player Votes (download Form from VMCU MyCricket Site) complete form with both umpires (keep hard copy report) – home team to upload votes into MyCricket with match summary .